

## **VOLUNTEER ROLE DESCRIPTION: Festival (Site) Volunteer Coordinator**

### **Preamble**

The Sunshine Coast Environment Council Inc (SCEC) is the peak environmental advocacy body for the Sunshine Coast region.

The **vision** of the organisation is: 'An ecologically sustainable world achieved through individual and community stewardship of the natural environment at local, regional and global levels'.

The **mission** of the organisation is: 'Through leadership, education and environmental activism, to encourage Sunshine Coast individuals and communities to support and participate in working towards the goal of environmental sustainability'.

### **World Environment Day Festival**

World Environment Day Festival has run on the Sunshine Coast for 39 years, on the first Sunday in June, and is part of the United Nations World Environment Day held on the 5th of June each year. The 2019 event will be held on **Sunday the 2<sup>nd</sup> of June 10am – 5pm**.

World Environment Day Festival aims to promote a greater awareness of the environment, and the current environmental challenges, to the general population. It also aims to increase sound environmental practices in the community and a greater engagement with local environmental groups and issues.

This is achieved by bringing thousands of people together in a supportive, non-confrontational setting, with great entertainment, fantastic food, representatives of local community groups, and environmentally responsible businesses. As a result of the WED Festival, our visitors, as part of their great family day out, will leave with a new or improved awareness of environmental issues, information about how they can make a personal difference, and contacts with community organisations they are interested in.

The Sunshine Coast Environment Council is the peak environmental advocacy organisation on the Sunshine Coast, and has been protecting the Sunshine Coast environment for 40 years. We have organised the WED Festival since its inception. We advocate for better environmental policy, support local groups on campaigns to protect our natural landscape and marine environments, and encourage action on climate change through education and community engagement. With over 50 member groups, we strive to make a real difference on the Sunshine Coast.

**Commitment** – Ideally this voluntary role will be based in the SCEC Nambour office 0.5 day/week from 1<sup>st</sup> February – 2<sup>nd</sup> June 2019 however this is flexible if need be.

### **To manage the World Environment Day site volunteers:**

- Secure the volunteers required for the day of the Festival via SCEC volunteer registers, website applications, social media promotion and volunteer organisations
- Volunteer roles include set-up, raffle ticket sales, survey team, traffic marshalls, Scec info tent staff, bar staff, water bottle sales, pack-down
- Allocate volunteer roles
- Update WED master file with volunteer details
- Provide effective communication to volunteers in the lead up to the event (reminders, requirements etc.)
- Manage and direct volunteers at the Festival

**Reporting** - The Festival (Site) Volunteer Coordinator reports to the Festival Coordinator.